



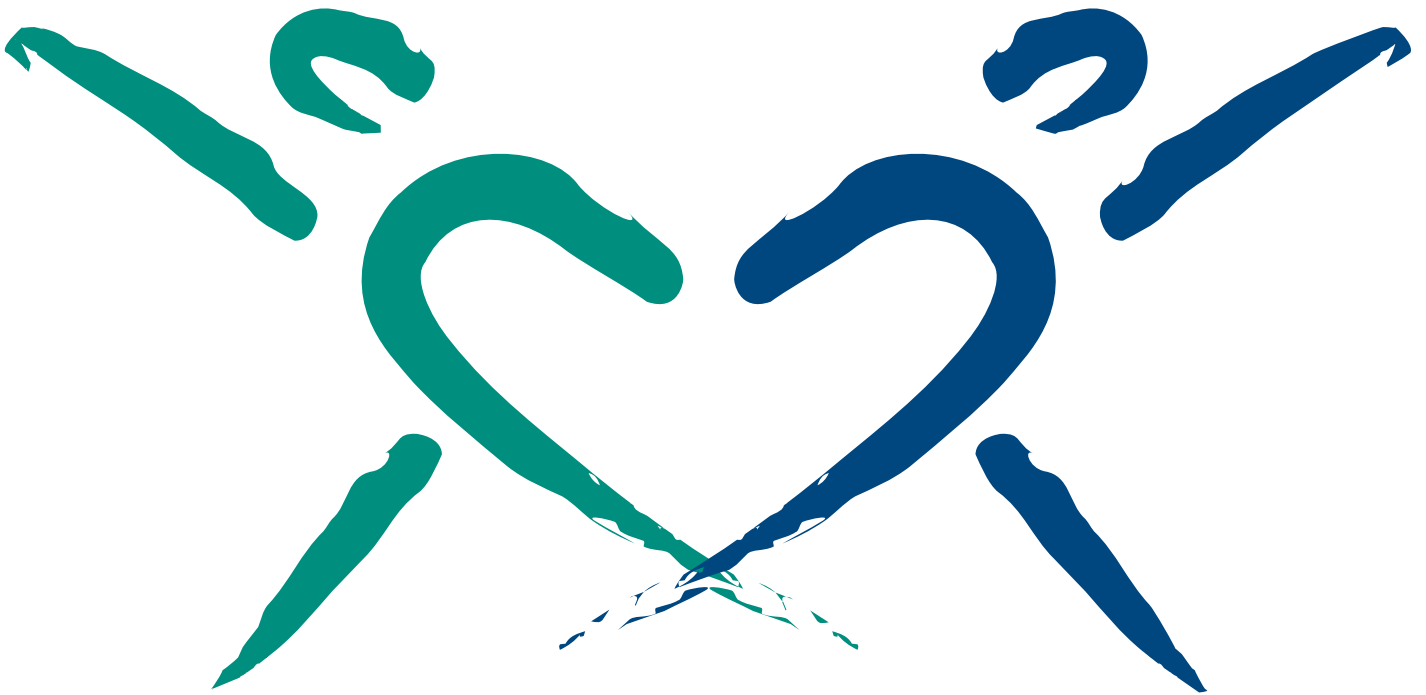
Hartley
Lifecare

*Making a difference for people
with a disability*

HARTLEY LIFECARE ANNUAL REPORT 2012-13

HARTLEY LIFECARE

ANNUAL REPORT 2012–13





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CHAIRMAN'S REPORT



In 2012-13, Hartley Lifecare has continued to provide the high quality services and support for which we want to be known. The previous year was a very active one, with our 50th anniversary and the 25th anniversary of the Hall Markets, as well as the opening of our administrative facility. In slight contrast, the current year has been more one of ongoing operations, combined with our work towards the introduction of the National Insurance Scheme (NDIS) from July 2014.

The passage of the enabling legislation for the NDIS so far in advance of the practical commencement of the scheme will greatly assist Hartley to undertake the planning and preparation needed to ensure the scheme is successful for our clients and residents. At its core, the NDIS gives a significantly higher degree of control over financial and caring arrangements into the hands of people with disabilities and their carers. This is a very substantial change to the funding arrangements for people with high care needs, such as Hartley residents, and the Board is determined to ensure that the needs of our residents are the most important area of focus for all concerned in the implementation.

Hartley continues to benefit from the extraordinary generosity of our supporters and our community. The Cycle Challenge goes from strength to strength and this year we have been fortunate to receive major sponsorship from FAW Building Supplies, for which I and the Board record our thanks. We also continue to receive financial and in kind support from a number of activities and, as always, we are indebted to the efforts of Hartley staff in this area, particularly Helen Falla.

Three Board members left the Board during the year - Peter Annis left the Board after 8 years. Peter has been associated with Hartley for over 40 years and his most recent board service was not his first. On behalf of the Board I express my deep gratitude to Peter for his contributions over a long period.

Geoff Bennett and David Heckendorf left the Board after 5 and 3 years' service respectively and I thank them both for their excellent contributions to the Board over their terms. We welcomed Jenny Heckendorf as a client representative and Lee Donnelly moved formally into an appointed Board Member role, having assisted the Board over the last couple of years.

Hartley is well served by its management and its staff. The Board recognises the management and leadership contribution that our Executive Director Eric Thauvette makes in the organisation, and the financial skills and guidance of Kate Luck, our Financial Manager.

To all our staff, the Board records its thanks for your care and your service and we look forward to a bright future for Hartley and its residents under the National Disability Insurance Scheme.

Geoff Leeper



EXECUTIVE DIRECTOR'S REPORT



During the past year Hartley Lifecare continued to provide support services for many people with disabilities in the ACT and surrounding region in line with our mission, vision and values. In responding to increased demand we have consistently maintained our commitment to high quality services.

The National Disability Insurance Scheme (NDIS) is due to launch in July 2014 and Hartley has been preparing for the change in service delivery and financial administration which has resulted in Hartley being in an excellent position to provide quality person centred support services to existing and new clients under the NDIS.

In March we saw the long awaited Getting a Life – Intentional Community be established for three young men with disabilities. Hartley has been working with these three families to establish a unique support service and a community of volunteers surrounding them for the best outcome for the three men with disabilities. The Intentional Community was opened by the Governor General and we have been very proud to be part of this innovative model and continue to work with three families to provide the support in the Intentional Community.

As our 2010–2013 strategic plan came to an end we celebrated our achievements and set out strategic directions for 2013–2016. Part of this process brought together our staff for a team-building day and strategic planning session in February 2013. Input from staff was crucial in setting our new strategic plan to align Hartley with new opportunities and challenges in the coming years.

Hartley Lifecare has been working on an alliance with Sharing Places and Lead to work together for best outcomes for people living with a disability under the NDIS. The alliance will be launched early next financial year. The alliance will provide best practice in service provision for people with a disability; facilitation of best outcomes for people with disability through a whole life collaborative approach; streamlined provision of person directed life pathways and maximum independence and opportunities for people with disability.

Our biggest fundraising event of the year, the FAW Ability Cycle Challenge, has again raised a record amount of money, with over half a million going towards much needed services such as our respite care, assistive technology, accommodation support and transport services. Hartley's sincere thanks go to our major sponsor, FAW Building Supplies, all other sponsors and, in particular, to the cyclists and volunteers who put in a tireless effort to raise funds and awareness of our organisation throughout the year.

Our success in fundraising overall meant we could open another respite bed to meet the increasing demand for respite services. The new bed allows us to support new people and provide more days of respite to our existing clients.

We continued to work with Ability Technology from Sydney to provide assistive technology assessments and training, equipment and workshops. This program was incredibly successful in the past year, equipping people with disabilities with technology that helps to make them more independent and better able to communicate.

Further thanks to all our volunteers who help out at the Hartley Hall Markets and other events to raise money to keep Hartley up and running. My gratitude also goes to the many volunteers who give their time to carry out a huge variety of tasks across the organisation.

I continue to be amazed by the efforts of Hartley staff whose dedication and passion in supporting people with disabilities is central to Hartley's reputation for providing such high quality services to people who really need them.

Eric Thauvette
Executive Director

VISION, MISSION AND VALUES

Our vision

Lifecare options for children and adults with physical and complex disabilities.

Our mission

Provision of high- quality residential, respite and community services for children and adults with physical and complex disabilities.

Our values

Individual potential

The rights of individuals to achieve maximum potential.

Integrity, honesty and ethical behaviour

Respect, honesty and ethical behaviour towards our service users and stakeholders.

Positive outcomes

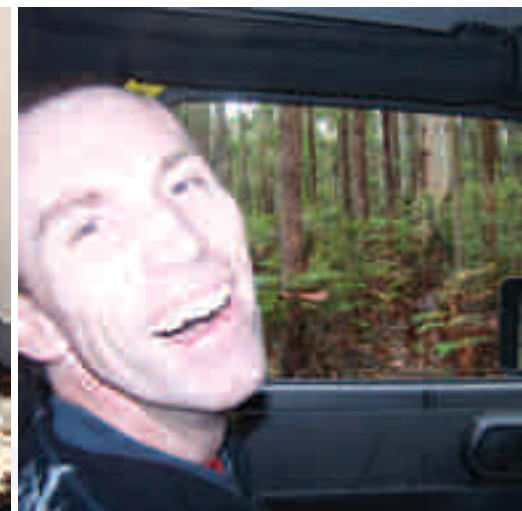
The achievement of positive outcomes for our clients and stakeholders.

Accountability

Decisions and actions that are consistent, transparent and accountable.

Teamwork

Teamwork that delivers our agreed vision, desired future and strategic outcomes.



HARTLEY LIFECARE BOARD

Patron

His Excellency
Mr Michael Bryce AM AE



Chairman of the Board

Geoff Leeper PSM

Geoff Leeper is a senior public servant who joined the Hartley Board in 2010, becoming Chair in August 2010. Geoff's involvement with Hartley began in 2002 through the Ability Cycle Challenge. He has participated in the challenge since then, including in the 2012 CEO Cycle Challenge. Geoff is particularly interested in the Board's role to improve life outcomes for Hartley clients and residents.



Board members

Tonia Barnes

Tonia was previously the Chief Executive Officer of Palliative Care Australia in 2004. She was appointed to Hartley Lifecare's Board in 2002.



Harris Boulton

Harris has been associated with Hartley Lifecare and its preceding organisation for more than 30 years. He was awarded honorary life membership of Hartley Lifecare in 1993. Harris's youngest daughter lives in one of Hartley Lifecare's residential homes. Harris was chairman between November 2009 and August 2010.



Peter Brown

Peter is a manager in the Australian Government Attorney-General's Department. Prior to this he was a police officer for 18 years with the Victorian Police, resigning as an Inspector. Peter is the Chair of both the Black Mountain School Board and Sailability ACT. Peter is married with four children. Jaimie, the second youngest, receives respite care with Hartley Lifecare.



Lee Donnelly

Joining the Board in 2010, Lee has been an active member of the Canberra community since 1972 and through his role before retiring this year as company secretary at the Fyshwick Markets has supported Hartley Lifecare for many years. Lee has a colourful and varied background in management, marketing, and in television and radio. He is also passionate about sport, especially rugby league.



Terrence Gallagher

Terry joined the Hartley Lifecare Board in 2008 and is also a Board Member of the ACT Muscular Dystrophy Association. Terry is active in support services for people with disabilities in Canberra and has coached and managed the ACT wheelchair sports team for the past 15 years.



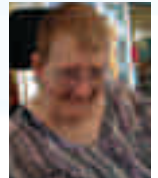
David Heckendorf (until Nov 2012)

David has a Bachelor of Arts degree (sociology and philosophy) and a Masters degree in law. He is currently undertaking his doctorate of philosophy in law at the Australian National University. He and his wife Jenni live in their own home and are supported by Hartley's Disability Outreach Program.



Jenni Heckendorf (from Nov 2012)

Jenni is our newest board member. She has worked in an advisory capacity to various government departments. Jenni has a passion for art, particularly when it involves the equality of all people with a disability.



Lisa Keeling

Lisa Keeling joined the Board in August 2010. Lisa is a lawyer with Clayton Utz and has been involved with Hartley Lifecare since she first participated in the Ability Cycle Challenge in 2006.



Jenni Vincent

Jenni has worked for various Australian Government and ACT Government departments and began working as an IT consultant in 2012. Also a Board Member for Advocacy for Inclusion, Jenni's focus is on improving life opportunities and care for people with a disability.



Board meeting attendance 2012–2013

Board members	2012			2013				Total	out of
	Aug	Oct	Nov	Feb	April	May*	July		
Geoff Leeper	✓	✓	✓	✓	✓	✓	✓	7	7
Peter Annis	✓	A						1	2
Tonia Barnes	A	✓	✓	✓	✓	A	✓	5	7
Geoff Bennet	A	✓	A					1	3
Harris Boulton	✓	✓	✓	✓	✓	✓	✓	7	7
Peter Brown	✓	A	✓	A	✓	A	✓	4	7
Lee Donelly	✓	A	A	✓	✓	✓	✓	5	7
Terry Gallagher	✓	✓	✓	✓	✓	✓	✓	7	7
David Heckendorf	✓	✓	✓					3	3
Jenni Heckendorf				✓	A	✓	A	2	4
Lisa Keeling	✓	✓	✓	✓	✓	A	✓	6	7
Jenny Vincent	✓	✓	✓	✓	✓	✓	✓	7	7

* = Special meeting

A = Apologies

✓ = Attended

= Not a member at the time



National Disability Services 30 year member award presented to Hartley Lifecare by Dr Ken Baker Chief Executive of NDS

HARTLEY LIFECARE TEAM

Eric Thauvette, Executive Director

Eric started with Hartley in 2006 and was appointed Executive Director in 2008. Eric has extensive experience in managing disability programs, training, autism programs and administration, both in Australia and in Canada. Eric holds a Bachelor of Sociology.



Amanda Mangum, Receptionist

Amanda joined Hartley Lifecare as receptionist in 2013. Amanda who was brought up in Canberra, is also studying for a science degree at the University of Canberra.



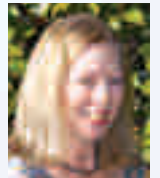
Helen Falla, Fundraising and Marketing Manager

Helen has worked tirelessly for Hartley Lifecare since 2001 in the fundraising, events and marketing areas. Helen's role includes managing events and all areas of marketing. Helen ran the fundraising campaign to build the new administration office, Assistive Technology Unit and training facility.



Helen Ryan, Disability Programs Manager

Helen has worked in nursing and community services in both aged care and the disability sectors for a number of years and is an experienced manager. Helen oversees Hartley Lifecare's disability services and respite and residential care.



Kate Luck, Finance Manager

Working for Hartley Lifecare since 2009, Kate has a strong background in financial management for various national and local not-for-profit associations. She has extensive experience in business and holds an outstanding achievement award. Kate also sits on the board of the Epilepsy Association ACT as their Treasurer.



Kathy Le Mesurier, Disability Programs Manager

Kathy joined us as part of a work experience program in 1988. Over time she has worked in a variety of roles including as a support care worker in a number of our residential homes. Kathy is now the Disability Programs Manager for Neilson Street, Hartley Court and Araluen Street.



Leonie Mayberry, Hartley Hall Markets Manager and Assistive Technology Coordinator

Leonie started with Hartley Lifecare in April 2012. A fifth-generation Canberran and business owner for the past six years, she has a strong focus on community and client service. Leonie is the Hartley Hall Markets Manager and coordinates the Assistive Technology Program.



Linda Martin, Human Resources Manager

Linda initially started with Hartley Lifecare in 1995. She left to spend time working in the public service, but returned to Hartley Lifecare in 2004 as Human Resources Manager.



Liz Alexiev, Disability Programs Manager

Liz manages the Community Outreach Programs. Liz has many years' experience in the Human Services sector working in areas of child care, aged care, youth work, drug and alcohol, disability support and mental health. She holds a Bachelor of Human Services/ Social Science. Liz has a strong focus on promoting independence and providing meaningful support to people with a disability living in their own homes.



Rosalie Krause, Finance Officer

Rosalie joined Hartley Lifecare in 2004. She comes from a family transport business and banking background. Rosalie has previously been the receptionist at Hartley Lifecare and managed the Hall Markets for many years. She is currently our Finance Officer.



Ability Cycle Challenge Fyshwick Market Tandem cyclists led by paralympian Lindy Hou

DISABILITY PROGRAMS—

MANAGER'S REPORT: NORTHSIDE



Helen Ryan

Hartley Lifecare continues to deliver supported accommodation under the Family Governance Model. Families meet with Hartley staff regularly to review goals and day-to-day living at their children's home. Client feedback about services also has a positive effect on improving service delivery and reaching a high standard.

The introduction of the Active Support care model in 2011, with clients engaging and participating in their own support, is very successful. Over the past year we have seen a further increase in their independence and they show great pride in their achievements.

Lord Street

This year the four residents at Lord Street opted to take short holidays. A lovely trip in their house vehicle, supported by staff and a volunteer, was to southern NSW. They stayed at Ben Boyd Guest House in Bibbenluk, which is 13 kilometres north of Bombala. Bibbenluk is set in ornamental gardens overlooking the paddocks of the Monaro. Clients also had trips to the south coast and enjoyed a speed boat ride.

Two residents enjoyed a train trip to Sydney. They stayed for two nights at Central Sydney Hotel and went to see the musical 'Chorus Line'. While in Sydney they went on a ferry to Parramatta, took in all the sights, and hit the shops.

As well there were many outings in the Canberra area. For example, clients went on outings with Susan, a volunteer, every second Saturday. All interested in art, one Saturday they visited the National Gallery to view the Toulouse Lautrec exhibition

Michael Nelmes, a keen amateur astronomer, invited Sandra, Phillip, Tanya and Adrian to a star viewing night:

'My backyard observatory, which I call Mt Rogers Observatory (only because it's probably the only one on Mt Rogers) has a roll-off roof and a permanently mounted Celestron C14 reflecting telescope of 35cm diameter. We looked at star clusters, double stars, and a planet or two (probably Jupiter but I can't recall). Angie and I enjoy showing people the night sky, especially when they haven't seen it through a telescope before.'—Michael Nelmes

Oracle volunteers as well as clients' families continued to take care of the garden and keep the house well maintained. Clients say they like chatting to volunteers while they work. We are extremely grateful for the work these volunteers carry out and make the house an even better place to live.



Enjoying the speed boat ride at Bibbenluk



Sandra and Tanya on a Sydney ferry

Gladys Lister Street

During the year a client was thrilled to win second prize for her wood burning artwork at the Royal Canberra Show. This was the first time she had won a prize.

Clients went to the show and have attended celebrations for Canberra's 100th year. They also had a trip to Curl Curl beach in Sydney and visited Jamberoo Action Park for water activities. All attended Spencer Swim Safe to further develop their swimming techniques.

Everyone at Gladys Lister was very excited when a brand new Kia Carnival was delivered to the house. Proceeds from successful fundraising events helped us to buy the seven-seat 'people mover'. Dale Brede, National Capital Motors—a supporter of Hartley over many years—generously provided an in-kind donation which covered some of the purchase price and 12 month- registration costs.

The Kia has made a big difference to clients, getting them to their appointments, programs and outings safely and on time. Parents were delighted and thanked Hartley and National Capital Motors. A special thank you also to The Good Guys Tuggeranong who continue their vital support for the Hartley Transport Unit across all our houses.



The new Kia Carnival

Client activities

A Quality of Life grant meant Carol-Jayne could attend a 'live in' Irish cultural and language camp in Sydney. The camp included classes in Irish language, cooking and culture. Hartley staff went with Carol-Jayne on the trip to and from Sydney. They also had an overnight stay at Cabramatta before the drive home.

Clients also enjoyed a short holiday to Queensland. Some of the highlights were seeing whales, visiting Movie World, swimming, and staying in a hotel.

More artistic talent was rewarded when two clients won prizes for their art and craft work at the Royal Canberra Show. Carol-Jayne donated her art work to Hartley. The painting is now hanging in the Pearce office reception area.



Jeanette donated her artwork to Hartley

Ability Technology has had a wonderful flow-on effect at the house when clients invited other Hartley residents to a session on taking photos with an iPad. Leonie Mayberry, Assistive Technology Coordinator, gave clients lots of encouragement.

Staff awards

Disability Professionals Learning Network hosted the 5th Annual Disability Support Worker Awards. These awards celebrate the valuable contributions workers make to supporting people with a disability. The awards event was held at Southern Cross Club Woden. Recipients received certificates, flowers and Westfield gift vouchers.

In presenting the awards Maureen Sheehan, Deputy Director General, Community Services Directorate acknowledged the dedication, professionalism and skill of all workers in the field who make a positive difference in the lives of people with a disability, paying special tribute to award winners on the night.

Staff from Lord Street were nominated by Hartley and won the Team of the Year award.

Wendy Miller, House Supervisor at Suttor Street was also nominated in the category of Long Service, which recognises more than 10 years of providing direct support. Wendy was awarded a service certificate.

Congratulations to those who received awards



Stephen Cullen, Wendy Millar and Rick Carey at the awards' presentation

Staff training

This year all staff attended a team-building day at the Southern Cross Club in Woden conducted by Benjamin Battisson from Nous Group. Feedback was very positive, with staff saying they enjoyed the day, the social contact and learning how to deliver even better services to our clients.

Most staff also had a counselling session run by Ian Robbins from TALKAFFECTS on stress and working relationships. Ian gave each staff member a small book summarising the session.

Client-specific manual handling training was conducted at Lord and Suttor Street. This included advice on how to arrange furniture in clients' bedrooms to prevent falls.

We continue to train our staff to deliver high standard care to meet our clients' needs. Regular training undertaken included manual handling, medication, bowel care, documentation and infection control.

Our staff's professional support is vital to improving clients' lives. Their teamwork and willingness to learn is key to delivering high quality services.

Volunteers

Regular volunteers continued to support clients through recreation and home garden maintenance. Clients always look forward to their visits and enjoy their company immensely.

A huge and sincere thank you goes to Oracle, Susan Ferrier, Bruce Griffin, and Gregg Berry. We also received donations of curtains for Lord Street, and furniture and a TV from the Canberra Labour Club in Belconnen.

DISABILITY PROGRAMS: MANAGER'S REPORT—SOUTHSIDE



**Kathy
Le Mesurier**

Hartley Lifecare is a high quality accommodation service that assists people with disabilities to live as independently as possible while providing them with the level of support they need. Many of our service users have high and complex needs that require very specialised support. Hartley Lifecare supports people to live to their full potential within their own home. We also provide them with opportunities to be engaged with their community through recreational, vocational and social activities.

Respite services

Throughout the year Hartley Lifecare continued to provide a high quality respite care service for a wide range of children and adults with disabilities and support for their families within the Canberra region and surrounding areas. Our service has been at full capacity for the year. We had nine new respite service users, as well as 14 additional enquiries.

With the help of fundraising, this year, Hartley Lifecare provided an extra respite bed to help meeting increasing demand.

Volunteers

Once again we have had fantastic and much appreciated support from various volunteer groups. Many thanks to United Way, SAS and many individuals for their time and efforts over the year. They assisted with regular garden maintenance in our group homes, preparing a house for clients to move into, and setting up an outside area for residents to welcome their families.

Richard and Joan Milner

A huge thanks for the ongoing support of Richard and Joan Milner. For many years they have supported the clients at Hartley Lifecare by raising funds at regular Bush Baroque concerts. The money raised from the concerts have helped to pay for client trips to see shows, and for sightseeing, and theatre and sporting event tickets.

Bruce Griffin

This year Bruce Griffin, who has had an 11-year association with Hartley originally as a cyclist in our Ability Cycle Challenge, volunteered many hours of his time to assist with a variety of jobs at our group homes. He has improved the look of the houses with painting, fixing walls and other handyman jobs. The clients have enjoyed having Bruce and his cheerful personality at their home on a regular basis and are extremely grateful with what he has achieved. Bruce has made a real difference.



Dave enjoying time with volunteer Bruce Griffin

Front House change

Early in 2013 we were able to make some exciting changes for one of our long-term service users who moved into his own smaller house that is part of one of the locations of our group homes. When the smaller house was vacated, the new tenant was able to reach their goal of living more independently. We were delighted to support this person whose needs had changed and were not being met in his previous living situation.

Independence through technology

Through the Assistive Technology program we have had three clients assessed and trained in using iPad technology. The iPads have greatly assisted with their communication at home and in the community. We used specially-designed mountings to fit to wheelchairs, as well as other technology, so they can access their iPads with minimal assistance from others.

'Since moving to the cottage I am a lot happier in myself and feel very relaxed. Everything is a lot easier here. This move has given me the opportunity to be more independent and enjoy having time with nobody else around. I am very thankful.'—Anthony Vincent.

Recreation Program

This year we have provided many and varied opportunities for clients to go away on holidays and short trips. People travelled away to Melbourne to attend football matches, holidays to visit family, and to conferences on the introduction of the NDIS.

David's holiday to Queensland

David took his first flight on a plane to visit family in Queensland who he had not seen for 15 years. Hartley support staff accompanied David on his memorable trip.



Congratulations Michelle, 2nd place ACT Dinghy Championships

DISABILITY PROGRAMS—MANAGER’S REPORT



Liz Alexiev

Outreach program

The Outreach Program continues to provide an individualised service to people with disabilities living in their own homes. Services range from a few hours several times a day to 24-hours a day seven days a week. With the dedication of caring, reliable and passionate support staff the Outreach Program offers a high level of flexible support, enabling clients to reach their full potential at home and within the community.

Community and recreational support

The Outreach Program enables and encourages people with disabilities to be involved with and included in their community by attending activities and programs such as swimming, Sailability, gym sessions, art classes, adult education, and groups run by local organisations.

During the year local events in the ACT included options to have lunches in and around Canberra, take a FunFlight supported by the Canberra Aero Club, and attend the Royal Canberra Show and Australia Day celebrations. As well, a number of Outreach clients went on supported holidays throughout the year.

Some of these trips were to visit family in Sydney, long weekends to the Blue Mountains, and travel to Brisbane and Melbourne for work. Wherever the destination, Hartley staff provided meaningful and tailored support.



Sue and Marie at the Blue Mountains

Intentional Community—Getting A Life Program

Over the past eight years, we have worked very closely with the parents of three young men with disabilities through the Getting A Life program. We were thrilled this year that all the planning came to fruition when Jackson West, Daniel Connaughton and Ben Patrick moved into their new homes in the Intentional Community in Phillip. Hartley will continue to support the young men and their parents. Congratulations to the families, especially the three mothers who wouldn't take no for an answer.



The Governor General opens the Intentional Community





Governor General Her Excellency Quentin Bryce joined by Chief Minister Katy Gallagher, Daniel, Jackson, Ben and their families at the opening of the Intentional Community.

Cuisine Team

Cuisine Team activities occur once a month, giving all people who access Hartley services the chance to develop strong social connections through regular outings. The outings include dining out, lunches, bowling, movies and barbeques. Continuation of the Cuisine Team is made possible from funds raised through the Hartley's Ability Cycle Challenge event.

Assistive technology

During the year two clients supported by the Outreach Program attended Assistive Technology assessments and training with different applications, apps and equipment. This has enhanced their quality of life by giving them greater independence as they access games, Skype, email and social media.



Kim enjoying her new exercise routine

ASSISTIVE TECHNOLOGY—COORDINATOR'S REPORT



**Leonie
Mayberry**

Assistive technology helps people living with disability to gain greater independence by using technology to communicate with others, to establish control within their own environment, and to perform a range of skills needed at work and home.

Partnership with Ability Technology

Hartley Lifecare partners with Ability Technology, based in Sydney, to provide a dedicated assessment and training program to help people with disability gain access to education and skills development, build skills for the future, and give them the capacities and assistance they need to secure and maintain employment.

The partnership with Ability Technology has also enabled us to run information workshops with a range of topics relevant to assistive technology. Six workshops were run this year with topics including iPad 101, apps for people with cognitive impairment, and a video conferencing demonstration. These workshops were well received and attract participants from clients, families, other charitable organisations, and government departments.

Using iPads and other technology

With the technology of iPad engrained in our lives, it was only a matter of time for these devices to show their true worth within our Assistive Technology program as communication and recreation devices for our clients. With the popularity of the iPad many of our clients now have a communication tool that is accepted and 'trendy'. For our younger clients communicating with an iPad has helped them fit in to different social situations without the stigma of their needs being the first thing people notice.

For the first time this year we held an informal gathering for people who had participated in our program with iPad technology. We were privileged to have student representatives from Radford College assist on the day, accompanied by the Head of the Radford Senior School Peter Dodd. The Radford students helped to load up new apps and interact with our clients, making sure that everyone had fun and learnt exactly what these devices could do. The feedback from everyone, including support workers and clients was outstanding and, moving forward, we plan to make these afternoon gatherings a regular part of the program.

As well as use of iPad technology we provided environmental controls to many clients. These ranged from big button keyboards, remote TV controls, and custom-designed joysticks and switches for people who cannot control a standard computer mouse.



iPad afternoon tea March 2013

Wheel-a-Thon event helps the Assistive Technology Program

To help the Assistive Technology program a 24 hour Wheel-a-Thon was launched in late 2012. The idea came from one of our cycle challenge teams, Team Hartley. A number of teams participated in the event 'wheeling' around the criterium track at Stromlo Forest Park. Collectively this initiative helped raise money and awareness for our Assistive Technology Program. The event's success has led to the Wheel-a-thon as an annual event with all funds raised supporting the Assistive Technology Program.

Thanking our supporters

The generosity of many in the community with donations of time, knowledge and equipment has been overwhelming this year. Special mention and thanks go to Darrell Shepherd from ASG Group for the kind donation of multiple iPads to enhance our program and ensure more of our clients received equipment with little or no delay after their assessments.

The Hartley Lifecare Assistive Technology program is in its sixth year. This year, with the continued support of Accenture, John James Memorial Foundation and Clayton Utz Foundation, we have been able to continue with this important program and help our own clients and many other organisations in Canberra receive much needed assessments and equipment for their clients. This past year we have provided a 'free' assessment service to 49 individuals.

The popularity of the Assistive Technology Program has grown exponentially and we look forward to continuing our strong partnership with Ability Technology. This coming year we look forward to providing more assessments, information and technology to those who can most benefit from our Assistive Technology program in our wider community.

Assistive Technology achievements 2012–2013

- Assessments conducted—49
- Follow up appointments conducted—24
- Equipment delivery appointments—21
- Hartley Lifecare client appointments—19
- External organisation assessments—30
- Workshops and information sessions—7



Radford College students help out at iPad afternoon

FUNDRAISING & MARKETING MANAGERS REPORT



Helen Falla

Fundraising success is all important for Hartley Lifecare as funds raised support our respite, recreation and assistive technology programs, as well as the Transport Unit. Sincere thanks go to generous members of the community who support our fundraising efforts through events and donations. These programs would simply not be possible without this ongoing support. On behalf of those we support—children and adults with physical and complex disabilities—a huge thank you to our community for helping to improve their life care options.

This year we were fortunate to receive donations from Accenture, John James Memorial Foundation and Clayton Utz Foundation to further grow the Assistive Technology program.

Wheel-a-Thon

In September 2012 the first Wheel-a-Thon was held. The event was a spectacular success with over \$12,000 raised by enthusiastic teams and individuals. Four riders entered as individuals and rode continually for the 24-hours. Major sponsors were Mix 106.3FM radio, Southern Cross Ten and The Chronicle. We thank them for supporting such a new event and look forward to working with them again next year.



Winner best dressed participant



Chow tent crew getting ready to cook an early breakfast for riders in Wheel-a-thon

Hartley clients had a lovely time participating in the VIP lap along with representatives from the major sponsors and a cyclist from each team. Kenny Koala made an appearance and led the VIP lap staying on longer to mingle with the participants and spectators. The event is definitely one to continue as an annual event.

FunFlight

Once again the Canberra Aero Club invited Hartley clients to participate in a FunFlight adventure. FunFlight is a not-for-profit volunteer organisation that offers children and teenagers touched by a life changing illness or other adversity, a day of aviation based entertainment, together with their families. Our numbers grew this year to 20 and all were treated to thrilling flights in a light plane or helicopter.



Kim and Joan during FunFlight

Outdoor catering raising awareness and funds for Hartley

Each year our reputation grows as the people to ask to provide great quality outdoor catering services. We have had many opportunities once again to provide barbecues and meals for Bunnings, Harvey Norman, Airport Open Day, Fitz's Challenge, other cycling events and ACTRA Rogaine events throughout the year.

Other donations, functions and community support

Hartley is always extremely grateful and humbled that we receive such widespread and unconditional support from the local community. As usual there are so many to list, but a special mention must go to FAW Building Supplies, John Lafferty Photography, Julia Piccoli, The Hellenic Club, Lennock Motors, Oracle, SAS, Brumbies and Hughes Mechanical.

Hartley on Facebook and a new-look website

This year we have ventured into social media as a way to tell our story. Please like us on Facebook at www.facebook.com/hartleylifecare

The talented Julia Piccoli is working closely with Hartley to redevelop our website. John Lafferty, Hartley's loyal volunteer photographer, is updating photos to place on the website. Thank you to both Julia and John who offer their expertise as an in-kind donation.

HARTBeat E-newsletter

The first *HARTBeat* newsletter was published in April. Due for release every three months, the first edition was distributed electronically to provide clients, parents and guardians, sponsors, and supporters with up-to-date news and information. In future, the newsletter will be available for download on our new new-look website.

A new fundraising record - Hartley- FAW Ability Cycle Challenge - A HUGE THANK YOU

I would like to sincerely thank everyone involved in the Hartley-FAW Ability Cycle Challenge 2012. The hugely successful event yet again broke fundraising records raising an unbelievable \$515,000.

This year we were generously supported by FAW Building Supplies who pledged \$60,000 each year for 2 years. We thank Michael Agnew and his team for their wonderful support.

FAW Building Supplies were joined by a record number of major sponsors who supported the event: Department Health & Ageing; Medibank; Fyshwick Fresh Food Markets; The Good Guys Tuggeranong, Clayton Utz; CSC; Australian Defence Cycling Club; NetApp; EMC; and On The Rivet Cycle Tuggeranong & Phillip.

Participants are to be congratulated for helping to raise awareness about people living with disability in our local community and the work of Hartley Lifecare. Teams are to be commended for the exemplary performance across the many kilometres they ride. For the first time in 8 years we had beautiful sunshine across the entire weekend which made the journey a lot more bearable.



FAW Building Supplies cheque presentation



CEO Challenge riders after their 90kms ride with Michael Milton

Teams looked for numerous opportunities to help raise funds working hard most of the year providing outdoor catering at ACTRA Rogaine events, various BBQ's, trivia nights, cook offs, car boot sales, and basically anything they thought was a good idea. A lot of fun was had by all but with everything comes a lot of hard work as well. Thank you to the participants, their families and friends who were roped in to help out in all weather conditions.

Teams this year were:

- Stage 1: Clayton Utz, Resolution Cogent, Rural Funds Management, On The Rivet, Medibank Health, PSC Insurance and PWC
- Stage 2 : Accenture, CSC Defence, Fyshwick Market Tandem Team, Team Hartley, Allstars and new teams: Team Pill and Unlikely Partners

The inaugural CEO Challenge was a resounding success with 6 participants accompanied by Michael Milton tackling the most arduous section of the Challenge – 90 kms of rugged mountain terrain. They raised more than \$12,000 for Hartley. Congratulations on an amazing performance on the way to Charlotte Pass. A huge thank you to Michael who also helped on training rides in the lead up to the event and kept the riders going by singing to them as they were pedalling up the mountain. Some said they pedalled faster to get away from the singing! A special thank you to Justin Omrod who rode with the CEO's and was the Ambassador for CEO Challenge.

Hartley clients were an important part of the Challenge experience which started back in October at the Launch hosted by The National Zoo and Aquarium. Meeting the cyclists and support crew reminds the participants why they participating and spurs them on as they tackle their personal challenge over the weekend. Anthony and Nikki travelled to Jindabyne to personally thank the participants and supporters on Saturday night.

We would like to thank the National Zoo & Aquarium who provided a fabulous family friendly venue for the Launch. Participants enjoyed bringing along partners and their children which helped to create a link for the families to see firsthand what Hartley Lifecare is all about and the support we provide to people living with a disability in the Canberra community. Everyone especially enjoyed the treat of a Zoo walk around after hours and feeding of the lions.

2012 was the 13th annual Ability Cycle Challenge travelling along the route that takes us from Canberra through Bredbo, Cooma, Berridale, Jindabyne and the National Parks. We are strongly supported by the NSW Police, RMS, the Cooma-Monaro, Jindabyne and Snowy River Shire Councils, the NSW National Parks & Wildlife, Boomanulla Oval, Cycling Australia and Jindabyne Sport & Recreation Centre.

This event could not be held or run as smoothly as it does if it were not for the incredible help from our group of wonderful volunteers who, as always, put in a massive effort in their many roles including roll out marshals, chow crew and ride coordinators.

Thanks must also go to the Hartley staff that help considerably in the many weeks leading up to the event and also volunteer across the weekend. This includes our Executive Director who not only rode in the inaugural CEO Challenge, a 90km ride from Jindabyne to Charlotte Pass and return on Day 2, but also helped as chief BBQ'er on Day 3, towed VMS sign towers up and down the highway and drove the baggage truck back to Canberra. I am proud and grateful to be part of such a great team of people.

We were overwhelmed by the emails from participants and team leaders thanking volunteers:

"What a great team of volunteers - at the Sport and Rec Centre, on the road, manning the lunches and morning teas - they make for a special event. We are very privileged to ride in such a well-run, well-catered for ride."

"Of my 8 rides on the Challenge, this was the most enjoyable, partly because of the lovely weather, but certainly also because of your organisation and your team's fantastic work."

"we view it as a privilege to ride in this event – and always will!"

Novotel Canberra Caring for Carers

Parents and carers of clients at Hartley Lifecare have been pampered and treated to some wonderful nights of rest and relaxation including breakfast at One Restaurant the following morning whilst their child was supported at Hartley Lifecare's respite facility.

Novotel Canberra management and staff have warmly welcomed the recipients of these overnight stays at the luxurious accommodation over a 12 month period going out of their way to ensure a smooth booking and time spent at the Novotel. The Caring for Carers program has been generously extended for a further 12 months.

"Respite is much needed by those who care for a person with a disability. A break provides important benefits not only to give carers an opportunity for rest & relaxation but also to help restore life balance & overall wellbeing, enhance physical & mental health, encourage having a social life, and a time to do their own things." says Eric Thauvette, Executive Director, Hartley Lifecare.

Hartley Lifecare has been providing services to those living with a physical and complex disability in the ACT and surrounding region for over 50 years. Generous community support, such as Novotel Canberra Caring for Carers program, has been and always will be necessary to improve and maintain service-delivery standards, particularly in the face of continued growth in the demand for services.

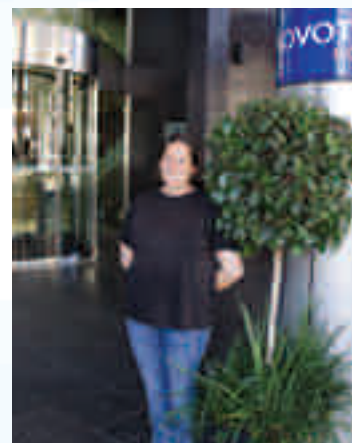
Hartley Lifecare is most grateful to The Novotel Canberra for their wonderful direct support to the parents and carers of our clients and for helping us to help make a difference.

Barry & Leanne Johns are parents who have enjoyed the generosity of Novotel Canberra. Barry wrote:

"Thank you so much for this very kind gift from Novotel Canberra. It is fabulous that Novotel Canberra is generous enough to do this for the Hartley community. Please pass on our thanks to the manager."

Leanne and I are really appreciated the special time away from our home, it was a rare night out in the city for us and we made the most of it. So thank you to Hartley and Novotel Canberra for this very thoughtful and special night away." Barry Johns

"Novotel Canberra is delighted to be able to support Hartley Lifecare with the Caring for Carers program. We are proud to be associated with a local organisation that provides such a vital service for people with a disability and their carers in the Canberra community. We are pleased that this program, which provides a complimentary one or two night hotel stay with breakfast, has been able to offer carers the chance to get away from their usual routine and enjoy an opportunity to relax and refresh. Our team looks forward to continuing the Novotel Canberra Caring for Carers program into 2014." Mr Neil Paterson, General Manager, Novotel Canberra.



Carol McKenzie enjoyed her Novotel stay

A tribute to our wonderful volunteers

Hartley Lifecare is extremely lucky to have a wonderful group of loyal, dedicated and hardworking volunteers. Without the support from this group of people we would not be able to achieve as much as we do at each of the fundraising events we hold each year; run the Hartley Hall Markets; maintain the gardens and houses without incurring substantial costs; or enable our clients to enjoy regular outings and social occasions.

This year we were able to thank some of the volunteers by sending them to the Rugby match at AIS stadium. 20 tickets were donated to Hartley by Accenture.

The Hartley Hall Market volunteer team were recipients of an achievement award at the ACT Volunteer of the Year Awards held at Old Parliament House.

From all at Hartley Lifecare we thank you most sincerely



Peter Bray at the Hartley Hall Markets



Cycle Challenge Chow Crew feeds over 300 people en route from Canberra to Charlotte Pass and return.



Sharon & Karen enjoying the Rugby match



Tony & Margaret long serving Hall Market volunteers at the ACT Volunteer of the Year award presentation at Old Parliament House



SAS volunteers working hard gardening at Hartley Court

HARTLEY HALL MARKETS—MANAGER'S REPORT



Leonie Mayberry

This past year was busy at the Hartley Hall Markets with an average of 200 stallholders attending each market. We hold 11 markets a year at the Hall Showgrounds. Market day is the first Sunday of every month excluding January.

We introduced a new logo and revised the name for the markets which we hope will show a clearer link between the markets and Hartley Lifecare to the wider community. Now referred to as the 'Hartley Hall Markets', the change was well received by all.

It would not be possible to run the markets without the ongoing support of our volunteers. Fifteen of our long-serving market volunteers were formally recognised by Volunteering ACT at their annual awards ceremony held at Old Parliament House on the 15 May 2013. This was a wonderful celebration and we are thrilled that our volunteers received community recognition for their contribution to Hartley Lifecare through the Hartley Hall Markets.

Stallholder fees, gold coin entry donations from the public and our food stalls all contribute to the funds we raise from the markets each month. Our fundraising food stalls at the markets comprises two canteens, two BBQ's and a hotdog stand.

As well as gate collectors, many extra volunteers make the markets a success. A continuing relationship with Radford College, who provide on average 16 students to help out each market day, is wonderful. These students are always so helpful and a credit to their school, their parents and themselves. We also have great support from Lake Ginninderra and Biralee Scout groups. Along with a multitude of jobs at the market, these extra hands enable us to run the food stalls and the car park, and collect money on the four gates.

We also continued to receive amazing support from Territory and Municipal Services, Hall Progress Association, Brumby's Bakery, Toms Super Fruits Belconnen and Mikes Meats Fyshwick.

One of this year's highlights was the extra help from three of our clients from Gladys Lister house—Carol -Jayne, Rebecca and Katie accompanied by their support worker attend every market, rain hail or shine. They are committed to helping distribute the newsletters to the stall holders. The girls do an extraordinary job and we hope that they continue to help in 2014.

Hartley Hall Markets exist to provide funding and support for Hartley Lifecare's many services including the Assistive Technology Program and Transport Unit. So put the first Sunday of every month on the calendar and come out and visit us at the Hartley Hall Markets.



OUR SUPPORTERS

Principal sponsors



CLAYTON UTZ



Australian Government
Department of Health and Ageing



Other supporters

ACT Department of Sport and Recreation

ACT Government Territory and Municipal Services

ACT Rogaine Association (ACTRA)

Arcidiacono Optometrist

ASG Group

Australian Government Department of Defence

Boomanulla Oval

Bruce Griffin

Brumby's Bakery, Lyneham

Bunnings

Canberra Aero Club

Canberra Airport

centreRED IT

CEA

CGI

Cogent Business Solutions

Cooma Monaro Shire and Snowy River Shire Councils

Cycling Australia

First Aid Services Australia

FAW Building Supplies

FITAbility

Fuji Xerox

Hall Progress Association

Harvey Norman

Hellenic Club

Hertz

Hughes Mechanical

Hewlett-Packard

John Lafferty Photography

King O'Malleys Irish Pub

Lake Ginninderra and

Biralee Scout groups

Lennox Motors

Mikes Meats, Fyshwick

Meyer Vandenberg Lawyers

National Capital Motors

National Zoo and Aquarium

NSW National Parks and Wildlife Service

NSW Road & Maritime Services

NSW Sport & Recreation – Jindabyne

NSW Police

Novotel Canberra

Oracle

PSC Insurance

Radford College

Resolution Consulting Services

Richard and Joan Milner

Rural Funds Management

SAS

Skoda

Tom's Super Fruits, Belconnen Fresh Fruit Markets

United Way

Weston Creek Rotary Club

Whalen Image Solutions

Yarralumla Bakery

Yarrh Wines



HARTLEY LIFECARE INC.

FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2013

HARTLEY LIFECARE INCORPORATED

BOARD MEMBERS' REPORT

Your Board Members submit the financial statements of the Hartley Lifecare Incorporated (the association) for the financial year ended 30 June 2013.

Board Members

The names of the Board Members of the association throughout the year and at the date of these statements are:

Chairperson	Geoff Leeper
Board Members	Tonia Barnes Harris Boulton Peter Brown Lee Donnelly Terry Gallagher Jenni Heckendorf Lisa Keeling Jenni Vincent
Secretary	Eric Thauvette

Principal Activities

The principal activities of Hartley Lifecare Incorporated during the year were to provide respite care, short and long-term accommodation, transport and other support services to people with severe, multiple physical disabilities.

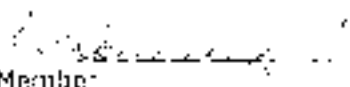
Significant Changes

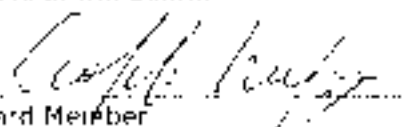
No significant changes in the nature of these activities occurred during the year.

Operating Result

The profit of the Hartley Lifecare Incorporated for the financial year amounted to \$119,841 (2012: profit of \$23,077).

Signed in accordance with a resolution of the members of the Board.


Board Member


Board Member

Dated the 20th day of September, 2013



Independent auditor's report to the members of Hartley Lifecare Incorporated

Report on the financial statements

We have audited the accompanying financial statements of Hartley Lifecare Incorporated (the association), which comprises the statement of financial position as at 30 June 2013, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes.

Board Members responsibility for the financial statements

The Board Members of the association are responsible for the preparation of the financial statements that give a true and fair view in accordance with Australian Accounting Standards - Reduced Disclosure Requirements and the *Associations Incorporation Act (ACT) 1991* and for such internal control as the directors determine is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial statements.

Our procedures include reading the other information in the Annual Report to determine whether it contains any material inconsistencies with the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the *Associations Incorporation Act (ACT) 1991*.



Qualification

It is not practicable for the association to maintain an effective system of internal control over cash receipts until initial entry into the accounting records. Accordingly, our audit work performed in relation to receipts was limited to the amounts recorded.

Auditor's opinion

In our opinion, except for the effect, if any of the above qualification:

- (a) The financial statements of Hartley Lifecare Incorporated are properly drawn up:
 - i. so as to give a true and fair view of its state of affairs at 30 June 2013 and the results of its operations for the financial year then ended and the other matters required by Section 72 (2) of the *Associations Incorporation Act (ACT) 1991* to be disclosed in the financial statements;
 - ii. in accordance with the provisions of the *Associations Incorporation Act (ACT) 1991*; and
 - iii. in accordance with applicable Australian Accounting Standards (including Reduced Disclosure Requirements)
- (b) We have obtained all the information and explanations required; and
- (c) Proper accounting records and other records have been kept by Hartley Lifecare Incorporated as required by the *Associations Incorporation Act (ACT) 1991*.

Matters relating to the electronic presentation of the audited financial statements

This auditor's report relates to the financial statements of Hartley Lifecare Incorporated (the association) for the year ended 30 June 2013 included on Hartley Lifecare Incorporated web site. The association Board Members are responsible for the integrity of the Hartley Lifecare Incorporated web site. We have not been engaged to report on the integrity of this web site. The auditor's report refers only to the financial statements named above. It does not provide an opinion on any other information which may have been hyperlinked to/from the financial statements. If users of these statements are concerned with the inherent risks arising from electronic data communications they are advised to refer to the hard copy of the audited financial statements to confirm the information included in the audited financial statements presented on this web site.

PricewaterhouseCoopers

Shane Belchambers
Partner

Canberra
10 September 2013

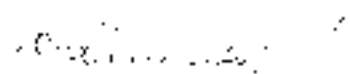
HARTLEY LIFECARE INCORPORATED

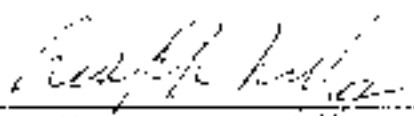
STATEMENT BY MEMBERS OF THE BOARD

In the opinion of the Board the financial statements as set out on pages 6 to 23:

- 1) Presents a true and fair view of the financial position of the Hartley Lifecare Incorporated as at 30 June 2013 and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
- 2) At the date of this statement, there are reasonable grounds to believe that the Hartley Lifecare Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the members of the Board and is signed for and on behalf of the association by:


Board Member Canberra, ACT


Board Member Canberra, ACT

Dated the 20th day of September 2013

HARTLEY LIFECARE INCORPORATED
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2013

	Note	2012 \$	2012 \$
Revenue	2	5,544,901	5,256,042
Depreciation	3	(86,257)	(100,383)
Front House expenses		(182,092)	(272,422)
Fundraising costs		(275,126)	(251,123)
Hall produce expenses		(141,782)	(120,946)
Accommodation		(2,744,502)	(2,525,725)
Community programs expenses		(824,928)	(924,726)
Recreational program expenses		(40,011)	(37,154)
Respite care expenses		(925,720)	(841,574)
Other expenses		(204,642)	(158,912)
Profit before income tax		119,841	23,077
Income tax expense	1(a)	-	-
Profit for the year		<u>119,841</u>	<u>23,077</u>
Other comprehensive income after income tax:			
Movement in asset revaluation reserve		-	(120,909)
Other comprehensive income for the year, net of tax		-	(120,909)
Total comprehensive income for the year		<u>119,841</u>	<u>(97,832)</u>
Total comprehensive income attributable to members of the entity		<u>119,841</u>	<u>(97,832)</u>

The accompanying notes form part of this financial report.

HARTLEY LIFECARE INCORPORATED
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2013

	Note	2013 \$	2012 \$
ASSETS			
CURRENT ASSETS			
Cash and Cash Equivalents	6	802,177	1,751,708
Trade and Other Receivables	7	151,769	108,017
Financial Assets	8	1,779,598	765,838
Other Current Assets	9	<u>18,305</u>	<u>9,030</u>
TOTAL CURRENT ASSETS		<u>2,751,849</u>	<u>2,634,588</u>
NON-CURRENT ASSETS			
Property, Plant and Equipment	10	<u>2,975,137</u>	<u>2,870,138</u>
TOTAL NON-CURRENT ASSETS		<u>2,975,137</u>	<u>2,870,138</u>
TOTAL ASSETS		<u>5,726,986</u>	<u>5,504,726</u>
LIABILITIES			
CURRENT LIABILITIES			
Trade and Other Payables	11	600,427	566,440
Short-term Provisions	12	117,668	109,279
Other Current Liabilities	13	<u>239,994</u>	<u>170,979</u>
TOTAL CURRENT LIABILITIES		<u>958,089</u>	<u>846,698</u>
NON-CURRENT LIABILITIES			
Long-term Provisions	12	<u>7,028</u>	<u>16,000</u>
TOTAL NON-CURRENT LIABILITIES		<u>7,028</u>	<u>16,000</u>
TOTAL LIABILITIES		<u>965,117</u>	<u>862,698</u>
NET ASSETS		<u>4,761,869</u>	<u>4,642,028</u>
EQUITY			
Retained Earnings		1,697,351	1,577,510
Reserves		<u>3,064,518</u>	<u>3,064,518</u>
TOTAL EQUITY		<u>4,761,869</u>	<u>4,642,028</u>

The accompanying notes form part of this financial report.

HARTLEY LIFECARE INCORPORATED

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2013

	Asset Revaluation Reserve	Proposed Residential Care Centre Reserve	Hartley Foundation Reserve	Retained Earnings	Total
	\$	\$	\$	\$	\$
Balance at 1 July 2011	2,446,306	225,720	142,576	1,925,258	4,739,860
Movement in asset revaluation reserve	(120,009)		-	-	(120,009)
Transfer (from)/to retained earnings	-	-	370,825	(370,825)	
Profit for the year				73,077	73,077
Balance at 30 June 2012	<u>2,325,397</u>	<u>225,720</u>	<u>513,401</u>	<u>1,577,510</u>	<u>4,642,328</u>
Profit for the year				119,841	119,841
Balance at 30 June 2013	<u>2,325,397</u>	<u>225,720</u>	<u>513,401</u>	<u>1,697,351</u>	<u>4,761,969</u>

The accompanying notes form part of this financial report.

HARTLEY LIFECARE INCORPORATED**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2013**

	Note	2013 \$	2012 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers		5,749,560	5,663,922
Payments to suppliers and employees		(5,314,417)	(5,272,952)
GST (remitted to) the ATO		(359,423)	(186,885)
Interest received		92,726	102,177
Net cash provided by operating activities		<u>168,446</u>	<u>312,262</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from sale of property, plant and equipment		59,300	690,909
Purchase of property, plant and equipment		(163,517)	(806,963)
Proceeds from investments		-	196,525
Purchase of investments		<u>(1,013,760)</u>	<u>(520,000)</u>
Net cash (used) by investing activities		<u>(1,117,977)</u>	<u>(439,529)</u>
Net (decrease)/increase in cash held		(949,531)	(127,267)
Cash and cash equivalents at beginning of financial year		<u>1,751,708</u>	<u>1,878,975</u>
Cash and cash equivalents at end of financial year	6	<u>802,177</u>	<u>1,751,708</u>

The accompanying notes form part of this financial report.

HARTLEY LIFECARE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

Note 1. Summary of Significant Accounting Policies

Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards – Reduced Disclosure Requirements of the Australian Accounting Standards Board (AASB) and the *Associations Incorporation Reform Act 2012*. The association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of the financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

The financial statements were authorised for issue on 20 September 2013 by the members of the association.

Accounting Policies

(a) Income Tax

Hartley Lifecare Incorporated is exempt from income tax due to the exemption granted under section 50-35 of the *Income Tax Assessment 1997*, as amended.

(b) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and any impairment losses.

HARTLEY LIFECARE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

Note 1. Statement of Significant Accounting Policies (continued)

(b) Property, Plant and Equipment (continued)

Plant and equipment

Plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. Land and buildings are measured at fair value. In the event the carrying amount of plant and equipment is greater than the estimated recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount and impairment losses recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of recoverable amount is made when impairment indicators are present (refer to Note 1(d) for details of impairment).

The cost of fixed assets constructed within the association includes the cost of materials, direct labour, borrowing costs and an appropriate proportion of fixed and variable overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the association and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the statement of comprehensive income during the financial period in which they are incurred.

Depreciation

The depreciable amount of all fixed assets, including buildings and capitalised lease assets, is depreciated on a straight line basis over the asset's useful life commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

Land owned by Hartley Lifecare Incorporated was revalued as at 1 January 2010. Buildings owned by Hartley Lifecare Incorporated were revalued as at 30 June 2011.

The depreciation rates used for each class of depreciable asset are:

Class of Fixed Asset	Depreciation Rate
Motor vehicles	15% - 25%
Furniture and equipment	15% - 33.33%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are recognised in profit or loss in the period in which they occur. When revalued assets are sold, amounts included in the revaluation relating to that asset are transferred to retained surplus.

HARTLEY LIFECARE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

Note 1. Statement of Significant Accounting Policies (continued)

(c) Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the association commits itself to either purchase or sell the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified "at fair value through profit or loss" in which case transaction costs are recognised immediately as expenses in profit or loss.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at either fair value, amortised cost using the effective interest rate method or cost. *Fair value* represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is the amount at which the financial asset or financial liability is measured at initial recognition less principal repayments and any reduction for impairment, and adjusted for any cumulative amortisation of the difference between that initial amount and the maturity amount calculated using the *effective interest method*.

The *effective interest method* is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying amount with a consequential recognition of an income or expense item in profit or loss.

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including recent arm's length transactions, reference to similar instruments and option pricing models.

The association does not designate any interests in subsidiaries, associates or joint venture entities as being subject to the requirements of accounting standards specifically applicable to financial instruments.

HARTLEY LIFECARE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

Note 1. Statement of Significant Accounting Policies (continued)

(c) Financial Instruments (continued)

Classification and Subsequent Measurement (continued)

i. Financial assets at fair value through profit or loss

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short-term profit taking, derivatives not held for hedging purposes, or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

ii. Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

iii. Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the association's intention to hold these investments to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

iv. Available-for-sale financial assets

Available-for-sale investments are non-derivative financial assets that are either not capable of being classified into other categories of financial assets due to their nature or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with any remeasurements other than impairment losses and foreign exchange gains and losses recognised in other comprehensive income. When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are classified as non-current assets when they are expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as current assets.

HARTLEY LIFECARE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

Note 1. Statement of Significant Accounting Policies (continued)

(c) Financial Instruments (continued)

Classification and Subsequent Measurement (continued)

v. Financial liabilities

Non-derivative financial liabilities are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial liability is derecognised.

Impairment

At the end of each reporting period, the association assesses whether there is objective evidence that a financial asset has been impaired. A financial asset (or a group of financial assets) is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered to constitute a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified into profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

When the terms of financial assets that would otherwise have been past due or impaired have been renegotiated, the association recognises the impairment for such financial assets by taking into account the original terms as if the terms have not been renegotiated so that the loss events that have occurred are duly considered.

Derecognition

Financial assets are derecognised when the contractual right to receipt of cash flows expires or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised when the related obligations are discharged or canceled, or have expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

HARTLEY LIFECARE INCORPORATED**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013****Note 1. Statement of Significant Accounting Policies (continued)****(d) Impairment of Assets**

At the end of each reporting period, the association assesses whether there is any indication that an asset may be impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (eg in accordance with the revaluation model in AASB 116). Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

Where it is not possible to estimate the recoverable amount of an individual asset, the association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

(e) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may not satisfy any vesting requirements. Those cash outflows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cash flows.

(f) Grants

Grants received for the subsequent financial year are treated as unexpended grants. Grants received during the reporting period (for specific purposes) that are not fully expended at balance date are also treated as unexpended grants.

(g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of twelve months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities in the statement of financial position.

HARTLEY LIFECARE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

Note 1. Statement of Significant Accounting Policies (continued)

(h) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. Any consideration deferred is treated as the provision of finance and is discounted at a rate of interest that is generally accepted in the market for similar arrangements. The difference between the amount initially recognised and the amount ultimately received is interest revenue.

Revenue from provision of services is recognised upon delivery of services to customers.

Revenue from the sale of goods is recognised at the point of delivery as this corresponds to the transfer of significant risks and rewards of ownership of the goods and the cessation of all involvement in those goods.

Interest revenue is recognised using the effective interest rate method, which, for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax (GST).

(i) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

(j) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(k) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

HARTLEY LIFECARE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

Note 1. Statement of Significant Accounting Policies (continued)

(l) Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(m) Key Estimates

(i) Impairment

The association assesses impairment at the end of each reporting period by evaluation of conditions and events specific to the association that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

(n) Key Judgements

(i) Provision for impairment of receivables

The association believes that the full amount of all debt is recoverable, and no doubtful debts provision has been made at 30 June 2013 (2012: nil).

HARTLEY LIFECARE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

	2013	2012
	\$	\$
Note 2. Revenue and Other Income		
Operating activities:		
- Fundraising	834,112	666,451
- Membership fees	614	659
- Client fees	760,481	946,381
- Government grants	3,558,981	3,362,769
- Franchise subsidies	6,300	17,865
- Other revenue	<u>222,445</u>	<u>153,608</u>
	5,383,133	5,147,733
Other revenue:		
- Interest received	102,468	96,491
- Unrealised gain on investments	<u>59,300</u>	<u>11,818</u>
	161,768	108,309
Total Revenue	<u>5,544,901</u>	<u>5,256,042</u>

Note 3. Profit for the Year

a. Expenses

- Depreciation of property, plant and equipment	96,257	100,383
- Employee benefits expense	4,115,327	3,945,382
	4,201,584	4,045,765

b. Significant Revenue and Expenses

The following significant revenue and expense items are relevant in explaining the financial performance:

- Government grants	<u>3,558,981</u>	<u>3,362,769</u>
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Note 4. Events after the Reporting period

There have been no events subsequent to reporting date, which require disclosure in the financial statements.

Note 5. Key Management Personnel Compensation

The totals of remuneration paid to key management personnel of the association during the year are as follows:

	2013	2012
	\$	\$
Key management personnel compensation	<u>556,404</u>	<u>524,960</u>

HARTLEY LIFECARE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

	Note	2013 \$	2012 \$
Note 6. Cash and Cash Equivalents			
Cash at bank and in hand		802,177	1,751,708
		<u>802,177</u>	<u>1,751,708</u>
<i>Reconciliation of Cash</i>			
Cash at the end of the financial year as shown in the cash flow statement is reconciled to items in the statement of financial position as follows:			
Cash and cash equivalents		802,177	1,751,708
		<u>802,177</u>	<u>1,751,708</u>
Note 7. Trade and Other Receivables			
CURRENT			
Trade debtors		76,553	84,726
Accrued income		54,391	12,283
Accrued interest		20,825	11,083
Total current trade and other receivables		<u>151,769</u>	<u>108,012</u>
Note 8. Other Financial Assets			
CURRENT			
Financial assets at fair value through profit or loss	14	<u>1,779,598</u>	<u>765,836</u>
Financial assets at fair value through profit or loss are comprised of term deposits and listed interest income securities held for trading purposes to generate income and are represented by National Income Securities.			
Note 9. Other Current Assets			
CURRENT			
Prepayments		18,105	8,830
Security bonds		200	200
		<u>18,305</u>	<u>9,030</u>

HARTLEY LIFECARE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

	Note	2013	2012
		\$	\$
Note 10. Property, Plant and Equipment			
Leasehold land and buildings at fair value:			
- 35 Wisdom Street, Hughes		1,600,000	1,600,000
- 6 Hodgson Place, Pearce		229,113	229,113
Leasehold land and buildings at cost:			
- 6 Hodgson Place, Pearce		<u>844,762</u>	<u>844,762</u>
		<u>2,673,875</u>	<u>2,673,875</u>
 - Hall Market Shed at cost:		40,948	40,948
Accumulated depreciation		(40,948)	(40,948)
		-	-
 Total Leasehold land and buildings		2,673,875	2,673,875
 Motor vehicles at cost:		336,585	402,529
Accumulated depreciation		(125,252)	(295,383)
		211,333	107,146
 Furniture and equipment at cost:		154,879	623,720
Accumulated depreciation		<u>(64,950)</u>	<u>(534,603)</u>
		89,929	89,117
 Total Property, Plant and Equipment		<u>2,975,137</u>	<u>2,870,138</u>

HARTLEY LIFECARE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

Note 10. Property, Plant and Equipment (continued)**(a) Movements in carrying amounts**

Movement in carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year.

	Leasehold land and buildings at valuation	Leasehold land and buildings at cost	Motor vehicles	Furniture and equipment	Total
	\$		\$	\$	\$
Balance at 1 July 2011	2,629,112	125,268	142,511	66,667	2,963,558
Additions	-	719,494	35,235	52,233	806,962
Disposals	(679,090)	-	(44,845)	-	(723,935)
Revaluation adjustment	(120,908)	-	-	-	(120,909)
Accumulated depreciation write back	-	-	44,845	-	44,845
Depreciation expense	-	-	(70,600)	(29,783)	(100,383)
Balance at 30 June 2012	<u>1,829,113</u>	<u>844,762</u>	<u>107,146</u>	<u>89,117</u>	<u>2,870,138</u>
Additions	-	-	134,525	28,992	163,517
Disposals	-	-	(200,519)	(463,575)	(664,094)
Revaluation adjustment	-	-	33,828	(6,089)	27,739
Accumulated depreciation write back	-	-	200,519	463,575	664,094
Depreciation expense	-	-	(64,166)	(22,091)	(86,257)
Carrying amount at 30 June 2013	<u>1,829,113</u>	<u>844,762</u>	<u>211,333</u>	<u>89,529</u>	<u>2,975,137</u>

HARTLEY LIFECARE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

	Note	2013 \$	2012 \$
Note 11. Trade and Other Payables			
CURRENT			
Trade payables		73,839	57,164
Accrued Expenses		180,771	128,883
Short term employee benefits		231,187	195,083
Taxation liabilities		<u>114,630</u>	<u>184,310</u>
		<u>600,427</u>	<u>565,440</u>
(a) Financial liabilities at amortised cost classified as trade and other payables			
Total current		600,427	565,440
Less annual leave entitlements		(231,187)	(195,083)
Less taxation liabilities		(114,630)	(184,310)
Financial liabilities as trade and other payables	14	<u>254,610</u>	<u>186,047</u>

Collateral pledged

No collateral has been pledged for any of the trade and other payable balances.

Note 12. Provisions			
		2013 \$	2012 \$
Analysis of Total Provisions			
Current		117,668	109,279
Non current		<u>7,028</u>	<u>16,000</u>
		<u>124,696</u>	<u>125,279</u>
Note 13. Other Liabilities			
CURRENT			
Income in advance		<u>239,594</u>	<u>172,979</u>

HARTLEY LIFECARE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

Note 14. Financial Risk Management

The association's financial instruments consist mainly of deposits with banks, short-term investments, accounts receivable and payable.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

	Note	2013 \$	2012 \$
Financial Assets			
Cash and cash equivalents	6	802,177	1,751,708
Loans and receivables	7	151,769	108,012
Financial assets at fair value through profit or loss	8	<u>1,779,598</u>	<u>765,838</u>
		2,733,544	2,625,558
Financial Liabilities			
Trade and other payables	11a	<u>254,610</u>	<u>186,047</u>

Net Fair Values

Net fair values of financial assets and financial liabilities are materially in line with carrying values.

Note 15. Related Party Transactions

No related party transactions were entered into during the period ended 30 June 2013.

Note 16. Association Details

The principal place of business of the association is:

Hartley Lifecare Incorporated
 6 Hodgson Place
 Pearce, ACT, 2607

